

**KINGSTON BOARD OF WATER COMMISSIONERS
REGULAR MEETING
FEBRUARY 11, 2015**

The regular meeting of the Board of Water Commissioners was called to order at 3:09 p.m. on February 11, 2015 in the Department's offices at Jansen Avenue. Present were President Joseph DeCicco, Commissioners Ray McSpirit, Alfred Radel, Bob Niedzielski and Dennis Croswell. Also in attendance were Superintendent Hansen, Assistant Secretary Allan Alberts, Attorney William Cloonan, Council Liaison Brad Will, and James Caggiano.

The minutes of the previous meeting were approved on a motion made by Commissioner Niedzielski and seconded by Commissioner Croswell. Motion carried by unanimous vote.

Bills in the amount of \$30,971.69 dated 1/21/15; \$22,431.47 dated 1/26/15; \$31,444.04 dated 1/28/15; \$35,922.69 dated 2/4/15; and \$109,841.73 dated 2/11/15 were ordered paid as audited on a motion by Commissioner McSpirit and seconded by Commissioner Radel. Motion carried by unanimous vote.

The Board discussed the Cooper Lake Dam Project. Designs are in the process of being completed.

The Board discussed the Phase 1B Filter Renovation Project. The Board was informed that the project bid advertisement will be published within the next 2 weeks. The designs have been approved by DOH.

It was reported that the automated emergency notification system, Swift H2O, was up and running.

A request was made by Superintendent Hansen to attend an AWWA meeting on March 18 and 19. A motion approving attendance at the meeting was made by Commissioner McSpirit and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

A motion authorizing the inclusion of KWD budgets, when approved, in future Board Meeting minutes beginning with the 2015 Budget, to be included in the February minutes, was made by Commissioner Croswell and seconded by Commissioner Radel. Motion carried by unanimous vote.

Kingston Water Dept.

2015 Budget

Adopted: 12/10/14

Acct. #	Account Name	Budget
	<u>Water Admin</u>	2015
831011 5101	Regular Pay	\$ 261,000
831011 5102	Longevity	\$ 6,400
833011 5105	Retirement Payout	

831012 5211	Equipment	\$ 6,000
831014 5404	Miscellaneous	\$ 1,000
831014 5411	Engineering	\$ 381,200
831014 5421	Telephone	\$ 5,000
831014 5427	Legal	\$ 4,000
831014 5428	Accounting-Audit	\$ 21,000
831014 5430	Liability Insurance	\$ 67,000
831014 5433	Prof. Liability Insurance	\$ 7,200
831014 5434	Workers Comp. Claims	\$ 600
831014 5435	Workers Comp. Ins.	\$ 71,000
831014 5443	System Maintenance	\$ 64,000
831014 5461	Travel	\$ 2,000
831014 5462	Education/Org. Dues	\$ 4,000
831014 5463	Postage	\$ 17,000
831014 5464	Printing & Advertising	\$ 1,000
831014 5485	Materials & Supplies	\$ 7,000

Total	\$ 926,400
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Acct. #	Account Name	Budget 2015
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Source of Supply

832012 5211	Equipment	
832014 5404	Miscellaneous	
832014 5421	Telephone	\$ 1,500
832014 5422	Heat, Light & Power	\$ 500
832014 5443	System Maintenance	\$ 400
832014 5485	Materials & Supplies	\$ 400
Total		\$ 2,800

Budget

Purification

2015

833011 5101	Regular Pay	\$ 515,000
833011 5102	Longevity	\$ 11,200
833011 5103	Overtime	\$ 37,000
833011 5104	Double Overtime	\$ 17,000
833011 5105	Retirement Payout	
833011 5109	Temp. Status Change	\$ 7,000
833011 5110	Shift Differential	\$ 8,000
833011 5124	Retroactive Pay	
833012 5211	Equipment	\$ 5,000
833014 5404	Miscellaneous	\$ 100
833014 5421	Telephone	\$ 15,000
833014 5422	Heat, Light & Power	\$ 56,000
833014 5443	System Maintenance	\$ 70,000

833014 5461	Travel	\$ 1,000
833014 5462	Education	\$ 2,000
833014 5463	Postage	\$ 500
833014 5484	Treatment Chemicals	\$ 68,000
833014 5485	Materials & Supplies	\$ 25,000
	Total	\$ 837,800

Laboratory

833512 5211	Equipment	
833514 5429	Chemical Analysis	\$ 8,000
833514 5463	Postage	\$ 1,000
833514 5485	Materials & Supplies	\$ 10,000
	Total	\$ 19,000

Acct. #	Account Name	Budget 2015
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Transmission/Distr.

834011 5101	Regular Pay	\$ 512,000
834011 5102	Longevity	\$ 12,300
834011 5103	Overtime	\$ 26,000
834011 5104	Double Overtime	\$ 13,000
834011 5105	Retirement Payout	\$ 63,000
834011 5109	Temp. Status Change	\$ 5,000
834011 5118	Weekend Standby	\$ 11,000
834011 5124	Retroactive Pay	
834012 5211	Equipment	\$ 2,000
834012 5212	Mobile Radio Lease	\$ 7,200
834013 5300	Meters	\$ 20,000
834014 5404	Miscellaneous	\$ 100
834014 5421	Telephone	\$ 6,000
834014 5422	Heat, Light & Power	\$ 36,000
834014 5443	System Maintenance	\$ 40,000
834014 5444	Vehicle Maintenance	\$ 31,000
834014 5445	Vehicle Fuel	\$ 32,000
834014 5461	Travel	\$ 100
834014 5462	Education	\$ 1,000
834014 5463	Postage	\$ 100
834014 5485	Materials & Supplies	\$ 60,000
	Total	\$ 877,800

Acct. #	Account Name	Budget 2015
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Real Estate Taxes

831014 5453	<u>Real Estate Taxes</u>	\$ 306,000
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Employee Benefits

901018 5439	EAP Program	\$ 600
901018 5811	Social Security	\$ 113,000
901018 5812	Pension	\$ 298,000
901018 5820	Retiree Hospitalization	\$ 112,000
901018 5821	Hospitalization	\$ 354,000
901018 5822	Dental	\$ 23,000
901018 5823	Mecare Reimbursement	\$ 25,000
901018 5829	Hospitalization Opt Out	\$ 3,300
901018 5830	Boot Allowance	\$ 2,000
901018 5835	Meal Allowance	\$ 1,000
901018 5840	Disability	\$ 1,000
	Total	\$ 932,900

	<u>Interest</u>	Budget 2015
971016 5609	Interest	\$ 224,300

	<u>Debt Service</u>	
971016 5602	Backhoe	\$ 20,000
971016 5603	Dump Truck Lease Purch	\$ 14,600
971016 5605	DWSRF 1 Bond	\$ 65,000
971016 5606	DWSRF 2 Bond	\$ 120,000
971016 5607	DWSRF 2B Bond	\$ 25,000
971016 5608	Wilbur Ave Bond	\$ 6,000
971016 5610	DWSRF LT2 ST Loan	\$ 120,000
971016 5611	DWSRF Mink Hollow	\$ 30,000
971016 5612	Loan-CSX Mains/Flor Tank	\$ 75,000
971016 5613	Loan-Phase 1B/BW Tank	\$ 70,400
	Total	\$ 546,000

Transfer to Cap. Acct

Total

Operating Expense \$ 4,673,000

	Revenues	
Acct. #	Account Name	Budget 2015
831021 41090	Interest & Penalties WS	\$ 34,000
831022 42140	Total Water Sales	\$ 4,062,000
831022 42141	Meter Equipt Sales	\$ 8,000
831022 42144	Service Connections	\$ 12,000
831022 42145	Ulster Cty-Golden Hill	\$ 50,000
831022 42385	Water Analysis Fee	\$ 80,000

831022 42410	Rental Income	\$	50,000
831022 42650	Sale of Scrap-Excess	\$	3,000
831022 42680	Insurance Recoveries	\$	1,000
831022 42770	Miscellaneous Income	\$	3,000
831022 42801	Inter. Rev.-50% Sewer	\$	23,000
831022 43989	State Sandy Grant	\$	112,000
831022 45031	Transfer from Cap. Acct	\$	235,000

Operating Income \$ 4,673,000

Overage (Deficit) \$ -

A motion authorizing signing an engagement letter for Accounting Services for fiscal year 2014 by Pattison, Koskey, Howe & Bucci, CPA's, P.C. at a cost not to exceed \$3,500 and an estimated \$250 in travel expenses was made by Commissioner Radel and seconded by Commissioner Croswell. Motion carried by unanimous vote.

It was reported that a recent DOL inspection at the Water Treatment Plant revealed violations to be corrected.

The Superintendent's Report was approved on a motion by Commissioner McSpirit and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

A motion to move into Executive Session was made by Commissioner Niedzielski and seconded by Commissioner Croswell at 4:00 pm. A motion to come out of Executive Session was made by Commissioner Radel and seconded by Commissioner McSpirit at 5:00 pm. Motions carried by unanimous vote.

A motion authorizing Schnabel Engineering's proposal dated February 5, 2015, at a cost not to exceed \$18,800 to provide information regarding the Cooper Lake Dam Remediation was made by Commissioner McSpirit and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

Motion to adjourn was made by Commissioner Radel and seconded by Commissioner McSpirit at 5:02 pm. Motion carried by unanimous vote.

Assistant Secretary